



**Breckenridge
Outdoor
Education
Center**

BRECKENRIDGE OUTDOOR EDUCATION CENTER (BOEC)

OPERATIONS MANUAL COVID-19 RESPONSE

WINTER 2021-2022 PROGRAMS

General COVID-19 Prevention Measures

BOEC COVID-19 Participation Agreement

October 1, 2021

As of October 1st, 2021, BOEC will require all participants, staff and volunteers to be fully vaccinated for COVID-19 in order to participate in any BOEC program. In addition, non-participating person's accompanying a BOEC participant(s) will be required to be fully vaccinated for COVID-19.

Covid-19 Vaccination Requirements:

- Must receive currently available COVID-19 vaccination and remain current with boosters per FDA guidelines.
- Fully Vaccinated Against Covid-19:
 - An individual is fully vaccinated against Covid-19 two weeks after they have received the second dose in a two-dose series of a Covid-19 vaccine (Pfizer BioNTech or Moderna) or two weeks after they have received a single-dose Covid-19 vaccine (Johnson & Johnson).
 - Only vaccines currently authorized in the U.S. for emergency use, licensed or approved by FDA will be accepted by BOEC.
- Proof of Vaccination must be submitted to the BOEC *before* participation in either single or multi-day programming.
- Please email a copy of your vaccination card to skiconfirmations@boec.org or download a copy of your card to your personal profile on the BOEC database.
- Those who arrive for a lesson or program and have not submitted proof of vaccine will be required to show vaccine card and ID in order to participate. Those who do not provide proof of vaccine will not be allowed to participate.
- **Acceptable Proof of Vaccination includes CDC Covid-19 Vaccination Record Card or acceptable, clear photo of card.**

Exemption from Vaccine Requirement:

- Children under 12 years of age are exempt from vaccine requirement until EAU or approved FDA Covid-19 vaccination is available.
- BOEC will deal with all other exemption requests on a case by case basis.
 - BOEC will refer to the Colorado State's website on reasonable accommodation for medical exemptions.
 - Participant must submit a letter from your primary physician confirming you are not able to be vaccinated due to a medical consideration. Must include the physician's contact information.

COVID 19 Symptoms and Symptom Checks:

- All participants and family members entering a BOEC Ski Program office will be asked to complete a symptom check.
- Before you depart for Summit County, Colorado, affirm you are symptom free.
- While you are in Summit County, if you are sick or have illness symptoms, please stay home.

Other COVID-19 Policies:

- Masks will be required at all times within the Ski Program office regardless of vaccination status.
- Masks will be required outdoors if unable to maintain 6 ft. distance.
- We will be allowing **one** family member or caregiver to accompany participant into the office. Family or caregiver will be required to follow all COVID-19 protocols listed above including proof of vaccination.

BOEC is a highly interactive environment and this update to the current COVID-19 policy is for the benefit of all of our participants, staff and volunteers.

All policies and guidelines are subject to change.

Additional Prevention Measures

- Anyone feeling unwell should NOT report in person to any ski program facility. Please contact the ski office at (970) 453-5633 for more guidance if necessary.
- Typical symptoms include but are not limited to:
 - Fever or chills (anything above 100.4 degrees)
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
- All staff, participants, volunteers, and companions must complete a symptom and exposure check prior to entering any BOEC facility and/or participating in a program regardless of vaccination status (refer to updated participant agreement above).
 - Anyone displaying typical symptoms of COVID-19 will be required to leave BOEC facility immediately. Participants who are required to leave will be offered the opportunity to reschedule or will be offered a refund.
- Everyone will use hand sanitizer and put on masks properly before entering the office.
 - Hand sanitizer will be available at multiple locations around the office
 - Masks will be provided for anyone arriving without proper facial covering
- Anyone entering the office will have one point of entry and a separate point to exit.
- All parties must maintain the recommended 6-foot social distance from others while attending BOEC programming.
- Students will stay out of the office as much as possible. Chairs, benches, and tents will be made available outside for students to use to do paperwork, get their equipment on, and get ready for the day.

Participant Health

Eligibility to participate in programming is first determined by any federal, state, or county imposed mandates or government orders guiding program providers. BOEC reserves the right to provide programming only to participants who have been appropriately screened and meet the essential eligibility criteria including vaccination requirement outlined above in **BOEC Participation Agreement**.

BOEC Participant Eligibility Criteria

In order to participate in any BOEC programming for the 2021-2022 winter season, we are requiring all of our students to comply with the following measures:

- Must abide by all criteria outline in **BOEC Participation Agreement** above.
- Must be willing and able to properly wear an appropriate facial covering. Facial coverings must be worn over the nose and mouth whenever a participant is within six feet of another person, inside any building, in lift lines, and on chairlifts.
- In order to minimize potential exposure indoors, students are expected to be as efficient as possible at the beginning and end of their lessons. This includes arriving dressed in appropriate ski attire, having used the restroom, put on sunscreen prior to arrival, with their own water bottle, etc.
- If a student cannot independently manage any of the following, they will be required to have **only one** companion (companion must also agree to all criteria outlined in BOEC Participation Agreement) to assist with any additional needs off of the ski hill:
 - Personal care/hygiene
 - Transferring into and out of their wheelchair, if applicable
 - Mobility to/from our facilities and the ski hill
 - Behavior management that requires prolonged close contact (i.e. any actions exceeding 15 minutes spent within 6 feet of the student)
- Any student or approved companion must pass a symptom and exposure screening at the entrance of any ski program facility.
- Participants and their companions will be expected to maintain a minimum 6-foot social distance from others whenever possible.
 - The recommended 6-foot distance may be entered if the time spent in close contact can be limited to 15 minutes or less (per CDC [guidelines](#)) for the duration of the day or if the safety of the student is concerned.
- There will be no indoor waiting area available for students. If a student does not complete their lesson due to fatigue, behavioral concerns, etc., a parent or guardian must be on call to pick them up immediately.

General Policies for Winter Programming

- No one exhibiting symptoms of COVID-19 or that has been in close contact with anyone who has tested positive for COVID-19 in the last 14 days will be allowed to participate in any BOEC winter programming.
- Students will be encouraged to register for lessons two weeks prior to their date of attendance.

- Students will stay out of the office as much as possible. Chairs, benches, and tents will be made available outside for students to use to do paperwork, get their equipment on, and get ready for the day
- In order to adequately clean and disinfect our offices, we will not allow students or families to wait inside our facilities
- Students will not be permitted to eat in the ski office. Students are expected to arrive wearing sunscreen, in proper ski attire, and with their own water bottle and snacks
- Overnight storage will be limited to the student's ski equipment only (skis, boots, poles, helmet). Families and friends will not be able to leave equipment in our offices this season

All protocols and practices are subject to change as we continue to comply with federal, state, and local guidelines. We ask that you remain flexible throughout the season, and understand that it is our goal to get as many students as possible through our programs in a manner that is safe for all parties involved.

Check In/Check Out Procedures

- One staff member wearing a face covering will check students in, maintaining physical distancing guidelines.
 - There will be a screening station outside the entrance to every BOEC winter program facility.
 - Mobile programs at the Breckenridge or Frisco Nordic Centers will have a check-in and screening station outside away from equipment, other staff, and students.
 - Daily symptom tracking must occur for all staff, volunteers, students, and companions entering a BOEC facility or attending a BOEC program.
 - A Google form will be used on a sanitized tablet to record screening results.
- If any student or companion shows symptoms of illness or has been in contact with anyone testing positive for COVID-19 within the last 14 days, that person will not be allowed to attend programming. An updated list of symptoms can be found in the *General COVID Prevention Measures* section of this document or on the CDC website [here](#).

Group-Specific Considerations

- Upon arrival, group participants will be treated as individuals and expected to follow mask wearing and physical distancing guidelines.
- Individuals within a group must also complete a symptom and exposure check.
- Students MUST stay home if they are exhibiting any of these symptoms of illness. They will be turned away at the check-in point if any symptoms are present. If they become ill during their lesson, please refer to the *Response and Management of Cases or Probable Cases* section.

Symptomatic Volunteers and Participants

- If a volunteer or staff member is exhibiting COVID-19 related symptoms upon arrival to work, or becomes sick during the day, the program staff must separate them from other volunteers, staff, and

participants, send them home, and notify the office manager.

- If a participant exhibits symptoms they will be removed from the group/lesson and their caretaker/guardian will be notified to take them home.
- Program staff should document the circumstances of the volunteer or participant's illness to help with contact tracing as applicable and provide information to the office manager.
- Because one can carry COVID-19 with no symptoms at all, anyone who has been in close contact with a person known to have had the virus, or whose family or friends show signs of exposure, should behave as if they are infected, quarantine themselves, and contact their physician.
- A volunteer or participant who exhibits a fever and/or symptoms while at home should not come to any BOEC facilities. Instead, volunteers should contact the Volunteer Coordinator and participants should contact the ski office for directions.
- A volunteer or participant with symptoms of acute respiratory illness associated with COVID-19 may return to programs after:
 - Following the guidance of their physician **and**
 - At least 14 days since symptoms first appeared **and**
 - At least 72 hours with no fever without fever-reducing medication **and**
 - Other symptoms of COVID-19 are improving (loss of taste and smell may persist for weeks or months after recovery and need not delay the end of isolation)

Responding to Confirmed COVID Cases

If an individual is confirmed to be infected with COVID-19, they must notify the ski office as soon as possible. The ski office will notify Summit County Public Health to initiate contact tracing and do the following:

- If the individual is at a BOEC facility, they will be asked to leave. If needed, they will be segregated to limit exposure to others until they can leave the facility
- Deep-cleaning procedures will be triggered. The office may shut down for a minimum of 24 hours (or as long as possible) before anyone can enter to clean or disinfect
 - If more than 7 days have passed since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary.
 - BOEC may have to cancel lessons in response to a confirmed case. All COVID-19 related cancellations will receive a full refund
- BOEC will notify the local health department of any confirmed cases of COVID-19, but will otherwise keep the identity of the confirmed individual private
- Depending on the circumstances, BOEC will notify impacted staff, volunteers, and participants if there is a confirmed case of COVID-19 in the workplace
- Anyone who has been in close contact with an individual who has tested positive for COVID-19 will be instructed to quarantine (even if they are asymptomatic) for 14 days after their last close contact. During quarantine, they should watch for symptoms of COVID-19
 - Close contact is defined as spending more than 15 minutes within 6 feet of an individual and/or being a part of the lesson that the person who is sick was on.
 - Students will not be able to attend their lessons until the quarantine period has ended. All

COVID-19 related cancellations will receive a full refund

- The confirmed individual may return to BOEC facilities after:
 - At least 10 days since symptoms first appeared **and**
 - At least 72 hours with no fever without fever-reducing medication **and**
 - Other symptoms of COVID-19 are improving (loss of taste and smell may persist for weeks or months after recovery and need not delay the end of isolation).

Facilities and Activities

Face Covering Requirements

- Masks will be required indoors and in any outdoor space where proper social distancing measures cannot be maintained (lift lines, chair lifts, crowded areas, etc.)

Common and Shared Spaces

- The number of student-staff and student-student interactions in common spaces will be limited as much as possible (offices, hallways, bathrooms, etc.)
- When common spaces are used, cleaning will take place before and after use
 - Public bathrooms will be used for all winter programs and students are expected to use the restroom before arriving at their lesson
 - Students must wash and/or sanitize their hands upon returning to their lesson

Activities

It is the goal of the BOEC to offer all of our usual winter activities to as many participants as possible, while maintaining the health and safety of all staff, volunteers, and students.

- All equipment will be cleaned and sanitized in accordance with CDC and manufacturer guidelines.
- Staff will structure lessons to prevent physical contact, except where the participant's safety is concerned.
- BOEC will aim to keep students together with the same staff and volunteers, if possible, when a student is scheduled for multiple days.